

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING  
HELD THURSDAY, JULY 27, 2017 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT  
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

**Members present:** Lois Benson, Chairman  
Dale Perkins, Vice Chairman  
Vicki Campbell  
Elvin McCorvey  
Larry Walker

**Counsel present:** Bradley S. Odom

**Staff present:** Steve Sorrell, Executive Director  
Nathalie Bowers, Public Information Officer  
John Daane, Director of Information Technology  
Tim Haag, Director of Government Affairs  
Steve Holcomb, Director of Wastewater Infrastructure  
Linda Iversen, Executive Assistant to the Board  
Bill Johnson, Director of Engineering  
Jim Roberts, Public Information Officer  
Kim Scruggs, Assistant Director of Human Resources and  
Administrative Services  
Patty Sheldon, Director of Finance  
Cindy Sutherland, Director of Human Resources and  
Administrative Services

**ITEM 1 – INVOCATION AND PLEDGE OF ALLEGIANCE**

Prior to calling the regular meeting of the Board to order, Dr. Walker provided the invocation and led the Pledge of Allegiance.

**ITEM 2 – CALL TO ORDER**

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:00 p.m.

**ITEM 3 – ADOPTION OF AGENDA**

Mr. Odom withdrew Item 4(b) – Adoption of Resolution 17-06, from the agenda indicating that it was not ready to be acted upon and he would bring a resolution back to the Board next month.

Mr. Sorrell informed the Board that Item 9(d) – Award of bid – Pensacola Beach reclaimed water storage tank was before the Board.

**Board meeting 07/27/17**

Ms. Campbell added the topics of "EWG Report" and "School Board" to the agenda.

A motion was made by Dr. Walker, seconded by Ms. Campbell, to adopt the agenda as presented and amended. Motion carried 5-0.

**ITEM 4 - PUBLIC HEARINGS:**

- (a) 2:00 p.m. – Proposed establishment of a Capital Improvement Fee for new and ongoing water and/or wastewater capital improvement projects and expenses related thereto.

Chairman Benson convened the public hearing at approximately 2:02 p.m. The following individuals addressed the Board speaking against the proposed Capital Improvement Fee. The public hearing was closed at approximately 2:22 p.m.

Mr. Jeremy Bosso  
11 Boland Place  
Pensacola, FL

Mr. Barry Tweedie  
10395 Old Dairy Lane  
Pensacola, FL

Mr. Jim Hunt  
11695 Wakefield Drive  
Pensacola, FL

Chairman Benson stated that this issue will be considered again at the August Board meeting as well as adoption of the associated Resolution.

Dr. Walker indicated he would like the staff to respond to Mr. Bosso's questions/concerns and also indicated that Mr. Bosso could contact him directly.

Chairman Benson responded to Mr. Tweedie's concern regarding what impact fees are for, stating that the impact fees address the impact of a home on the entire utility system and the consumption of available capacity.

Mr. Odom stated the impact fees have to do with the existing capacity that has been built into the backbone of the system and are for certain improvements that come along. Further, impact fees are not co-mingled with the general fund.

Board meeting 07/27/17

**ITEM 5 - OPEN FORUM**

Mr. Jim Hunt, 11695 Wakefield Drive, addressed the Board stating that he would like to see the elected Board members stop using the "we" word when talking with their constituents, as they are individual representatives and should not speak for the entire Board.

**ITEM 6 – PRESENTATIONS:**

None.

**ITEM 7 - APPROVAL OF MINUTES:**

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of June 29, 2017 as presented. Motion carried 5-0.

**ITEM 8 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 07/19/17**

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the following recommendations for Items F through N as presented. Motion carried 5-0.

**F. Award of Bid – Fire Hydrants and Fire Hydrant Extensions**

Approve the first year of an annual contract, which includes two optional one-year extensions upon mutual agreement of both parties with no increase in price, with HD Supply Waterworks of Pensacola, FL, the lowest overall bidder meeting specifications to supply fire hydrants for an estimated cost of \$129,982.32 and various extensions at an estimated cost of \$14,796.00 for a total cost of \$144,778.32, with funding from the appropriate budget line item.

**G. Contract Extension – Annual Electric Motor and Submersible Pump Repair and Rewind Services**

Approve the first of two two-year optional extensions of the current contract with Gulf Coast Electric Motor Services, Pensacola, FL, for the repair of electric motors and submersible pump repair and rewind services, at a proposed total cost of approximately \$675,000 annually, with funding from the appropriate budget line item or CIP Projects RS008T or RW522A. The duration of the contract will be for two years.

Board meeting 07/27/17

**H. Contract Extension – Small Scale Utility Projects**

Approve extension of the Small Scale Utility Projects contract as awarded to Evans Contracting, Inc., with original bid prices, for one additional year from the original date the contract was executed.

**I. Contract Extension – Annual Water Well Maintenance and Repair**

Waive the requirements for bidding and award a contract to Layne Christensen Company of Pensacola, Florida, for an additional year at the current contract terms and prices, with funds allocated from CIP Project RW901- Well Maintenance and Testing.

**J. Extension of Interlocal Agreement with Santa Rosa County**

Approve the first three-year renewal of the Interlocal Agreement between the ECUA and Santa Rosa County to allow the ECUA to continue to provide waste collection services within Santa Rosa County, FL, through December 31, 2020.

**K. Group Benefits – Fiscal Year 2018**

Approve the proposed benefits package for fiscal year 2018 described in the first Option at a total estimated additional cost of \$145,000.00 over fiscal year 2017, with the following plan components included.

**1) renew with FMIT as the medical insurer, and**

- a. offer two plan designs, one High Deductible Health Plan (HDHP) and one traditional Preferred Provider Organization (PPO) plan, and**
- b. provide a portion of the employee only premium for the two plans, and**

<b>Plan</b>	<b>Tier</b>	<b>ECUA Monthly Contribution</b>
<b>Plan 5 – HDHP</b>	<b>Employee Only</b>	<b>726.87</b>
<b>Plan 14 – PPO</b>	<b>Employee Only</b>	<b>746.34</b>

- c. provide a portion of the dependent premium for the two plans, and**

Board meeting 07/27/17

Plan	Tier	ECUA Monthly Contribution
Plan 5 – HDHP	Spouse	574.32
Plan 5 – HDHP	Child(ren)	444.49
Plan 5 – HDHP	Family	1,139.97
Plan 14 – PPO	Spouse	542.20
Plan 14 – PPO	Child(ren)	425.76
Plan 14 – PPO	Family	1,096.85

d. contribute \$850.00 of the employee deductible or \$1,275.00 of the family deductible into a health savings account (HSA) for each employee enrolled in the HDHP;

2) approve renewal with WageWorks as the flexible benefits administrator.

**N. New Business**

**(1) Sungard replacement**

(a) Rank the proposals in the following order:

1. Tyler Technologies
2. Cogsdale
3. Quintel

and

(b) Authorize the Executive Director, or his appointee, to enter into contract negotiations with the vendors in accordance with their ranked order, i.e., negotiate with Vendor #1, and if those negotiations fail, move to Vendor #2, etc.

**ITEM 9 - OPERATIONAL ITEMS:**

**(a) Chemical contract – Bagged hydrated lime**

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to (1) reject the bid received from Lhoist North America; and (2) approve a five-month extension (August 1, 2017 through December 31, 2017) to the existing contract with Cheney Lime & Cement Company to provide bagged hydrated lime with no change in the unit price per ton, with funding from the appropriate budget line item. Motion carried 5-0.

Board meeting 07/27/17

**(b) Award of bid – Guillemard Street Emergency Storage Tank**

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to (a) Waive as minor informalities the two irregularities in the bid received from Vision Construction Ent., LLC, Pensacola, Florida; (b) award a contract to Vision Construction ENT., LLC, Pensacola, Florida, the low bidder, in the total amount of \$4,698,000 for the Base Bid plus Additive Alternate Bid Items 1 and 5, for the Guillemard Street Emergency Storage Tank; (c) transfer funds in the amount of \$1,200,000 from CIP Project CS141Z – Main Street Plant Replacement to CIP Project CS415E; and (d) transfer funds in the amount of \$1,800,000 from CIP Project RI700 – I&I Reduction to CIP Project CS415E.

An amendment to the motion was made by Dr. Walker to approve the base bid and eliminate the additive alternates. *Amendment died for lack of a second.*

An amendment to the motion was made by Dr. Walker to approve the staff recommendation and eliminate Item #1. *Amendment died for lack of a second.*

The vote on the motion as made by Ms. Campbell carried 4-1 with Dr. Walker voting against the motion.

**(c) Approval of fiscal year 2018 Water and Wastewater budget**

A motion was made by Mr. Perkins to table this item. Chairman Benson turned the Chair over to Vice Chairman Perkins and seconded the motion. Motion carried 3-2 with Messrs. McCorvey and Walker voting against the motion.

Chairmanship was returned to Ms. Benson.

**(d) Award of bid - Pensacola Beach Reclaimed Water Storage Tank**

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to (1) waive the omission of language in the written quote in the bid document as a minor informality; and (2) award the contract to CROM, LLC, as low bidder in the amount of \$1,520,191 for the construction of the 2.5 million gallon reclaimed water storage tank on Pensacola Beach with funding from CIP Project CS419. Motion carried 5-0.

Board meeting 07/27/17

**ITEM 10 - INFORMATIONAL REPORTS**

None.

**ITEM 11 - EXECUTIVE DIRECTOR'S REPORT:**

The following reports were presented for information only and did not require action.

- (a) Notification of Emergency Purchase – Blue Angel force main replacement – Segment 1

Mr. Sorrell stated the compost system is doing well but continues to be back-logged and the ECUA has 46 orders backed up, with approximately 150 cubic yards of material almost ready for distribution. Further, the bagging operation is being evaluated and staff will be bringing a rate structure for this to the next Board meeting.

Mr. Sorrell reported that the MRF is doing well and it is paying for itself and extra money from the facility is being paid toward the debt service. Also, the operator of the MRF, Zero Waste, will be conducting a composition study, at their expense, to determine the type and volume of recyclables coming in.

**ITEM 12 - ATTORNEY'S REPORT**

Mr. Odom reported that the Interlocal Agreement that the Board approved last month with Escambia County regarding the use of the County's CDL training facility did not make it before the BCC as expected. Therefore, he asked for authorization to allow him or the Executive Director extend the effective date of the contract.

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to authorize the Executive Director to extend the contract to the appropriate date. Motion carried 5-0.

Mr. Odom informed the Board that a report has been received regarding the issue of a development possibly impacting an ECUA well, as he reported last month, and is being evaluated by staff.

Further, regarding the public notice requirement concerning the 3-5% increase, he will proceed to present the notification that the Board will be considering up to a 5% increase, although it could be less.

Board meeting 07/27/17

**ITEM 13 - UNFINISHED BUSINESS**

(a) **EWG report** (Campbell)

Ms. Campbell reported that the EWG Report is being circulated again in Escambia County by a local individual running for office and ECUA needs to get in front of it. She indicated she provided to that person the evaluation that was conducted by UWF.

Further, Ms. Campbell indicated she would like to see staff having some form of social media outlet available to them.

(b) Ms. Benson stated that she has been made aware of door-to-door solicitations to sell water filters to residents of the East Hill area. Further, those soliciting are providing incorrect information and utilizing scare tactics in their effort to sell the filters. Further, perhaps something could be done about this such as alerting the Attorney General's office as was done with the Home Depot tactics.

(c) **School Board** (Campbell)

Ms. Campbell reported that she has met with School Superintendent Malcom Thomas regarding the recycling issue and proposal provided by ECUA. She indicated that Mr. Thomas said he was informed by his staff that ECUA's proposal would cost more. Ms. Campbell stated that she would like to see the ECUA staff and School Board staff get together to present the correct information and hopefully have the School Board begin recycling.

Dr. Walker reported that he has attempted to contact Mr. Thomas several times but has not received any response.

**ITEM 14 - NEW BUSINESS**

None.

**ITEM 15 - BOARD COMMUNICATIONS**

Mr. Perkins inquired of Mr. Sorrell the status on providing compost in bags. Mr. Sorrell stated the equipment is in and the bags have been ordered. Further, a rate structure for the sale of the compost will be brought to the Board next month.

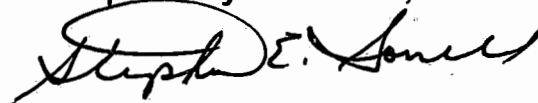
**Board meeting 07/27/17**

Dr. Walker commented that most of the revenues from the MRF and composting program go back into the budgets for those respective activities and not into the general fund.

**ITEM 16 – ADJOURNMENT**

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 3:04 p.m.

Respectfully submitted,



Stephen E. Sorrell  
Executive Director and  
Secretary

**APPROVED BY THE ECUA BOARD  
IN REGULAR SESSION ON 08/24/17.**

- (X) Without corrections/amendments.  
( ) With corrections/amendments being: